



Can't Get Your Last Paycheck?

Here are some steps you can take to collect your pay if you have lost your job and your former employer will not give you your last paycheck.

- 1. RETURN COMPANY PROPERTY** – if you are fired or quit, make sure that you have turned in your keys, uniforms, and any other equipment belonging to your employer.
- 2. WAIT** – payment is not due until your regular payday has passed.
- 3. REQUEST** – if your regularly scheduled payday has passed and you still have not received your paycheck, make a request **in writing** asking for your paycheck. Keep a copy of your written request for your records.

If you followed these steps and you still cannot get your paycheck, you have several options:

- 1. FILE a complaint with the Ohio Wage and Hour Bureau** – A complaint form is available at The Legal Aid Society of Cleveland or by calling the Ohio Wage and Hour Bureau at (614) 644-2239. This is the state agency that investigates and enforces claims of unpaid wages and overtime.

OR

- 2. CALL Legal Aid** – if you would rather have an attorney assist you and you cannot afford a private attorney, call Legal Aid at one of the following numbers. Legal Aid will determine if you are eligible for our services and if we can help you.

Ashtabula County	866-873-9665
Cuyahoga County	888-817-3777
Lake/Geauga Counties	888-808-2800
Lorain County	800-444-7348

If you are not eligible for Legal Aid, you can:

CONSULT a private attorney. You can find a private attorney by doing the following:

Ashtabula County: Find private attorney by looking in the telephone book.

Cuyahoga County: Call the Cleveland Metropolitan Bar Association at (216) 696-3532.

Geauga County: Call the Geauga County Bar Association at (440) 286-7160.

Lake County: Call the Lake County Bar Association at (440) 350-5800.

Lorain County: Call the Lorain County Bar Association at (440) 323-8416.

OR

GO TO SMALL CLAIMS COURT – consider filing a lawsuit in Small Claims Court to get unpaid wages up to \$3,000. For a brochure on how to file in Small Claims Court, contact The Legal Aid Society of Cleveland or visit our web site at:

www.lasclev.org/needhelp-brochures/smallclaimscourt.html.



The
Legal Aid Society
of Cleveland
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